

SBAWS Board of Directors March 21, 2017

In attendance:

Sarah Gammons-Reese, President; Jonathan Tutt, Treasurer (by proxy given to Sarah), Rebekah Ethington, Nicole Williamson, Dave Carl, Amy Miller, Celeste McCormick, Tim Miller, Christina Rakestraw

Meeting called to order:

by Sarah at 7:37pm

Minutes from the previous meeting:

The last meeting was held on February 24. No one present could recall having received any notes or minutes from that meeting.

Treasurer's Report:

Jon had distributed the February financial statements by email and requested approval at either this meeting or the next meeting. Those in attendance agreed to table the approval vote until the next meeting so that Jon could attend and provide a verbal analysis.

Jon has not yet started working on the tax return because he has not gotten the software. At the last meeting he asked if anyone knew the state of the petty cash account that had been provided for former Secretary Savannah. Nicole will ask Savannah if she still has and can return the \$50 cash or receipts or some combination of cash and receipts.

Jon is willing to help with the Walk-N-Roll with the same duties he performed last time (setting up the team page and helping design flyers once the date and venue are set).

General business:

There is still interest in recruiting the new member and getting her help with social media, since it is an area in which she expressed interest. Dave spoke to her two weeks ago and left her a message about tonight's meeting. He will reach out to her again about this and getting involved with the Walk-N-Roll.

SBAWS still needs someone who can help with social media, monitoring the Facebook page and the email account.

Nicole will reach out to Darla (who used to attend holiday party) to gauge her interest in participating with Walk-N-Roll and social media.

Walk-N-Roll planning:

Christina provided a report on her planning efforts so far. She talked to Evergreen State Park and Rec: the park is available July 1st and Aug 5th. She reserved both for the big pavilion which holds 150 people. The smaller pavilions hold 30 people. The facility does not recognize planting trees as a memorial but she was told that a bench would be good. The family of Rebekah Uhtoff is planning a memorial event for her the weekend before July 1 at the same park.

After a period of discussion about possible dates, it was agreed that Christina would reserve the large pavilion for August 5, 12 or 19, whichever date she can get. She will call the park first thing tomorrow

morning. She will also ask the park for recommendations regarding bench logistics, including a preferred vendor and styles and if there are any rules for the installation. She will also contact Rebekah's sister to find out what they have planned, what Rebekah's favorite color was, what saying she would like on the bench, and whether she would like anything released (e.g. bubbles, butterflies, ladybugs). The Walk-N-Roll t-shirts will be planned accordingly.

Celeste will prepare last year's spreadsheet for this year and have it ready to distribute assignments at the next meeting.

Next meeting

Jon now has a recurring conflict on Wednesdays. The Board agreed to move its meetings to Tuesdays.

Next meeting: Tuesday April 11 at 7:30

Board members were exhorted to send any relevant information ahead of the next meeting so that votes can be held as needed. Plans to secure the date, order the bench and t-shirts will be handled over email prior to the next meeting.

If you want text reminders of the meetings, make sure Sarah has your phone number.

Meeting adjourned

By Sarah at 8:07pm.